



Belarus
The Institute for Command Engineers
25, Mashinostroiteley Street
Minsk
on 21 February 2013

Attendees:

Invited:	Wim Beckmann	– President, NIFV, THE NETHERLANDS
	Ionel- Alin Mocioi	– Secretary, FOF, ROMANIA
	Vojtech Vrana	– Treasurer, FSC, CZECH REPUBLIC
	Iveta Vorza	– Outgoing Chairman, FSCPC, LATVIA
	Oleksandr Svijatkevych	– Incoming Chairman, LSVU of Vital Activity Safety, UKRAINE
	Taras Rak	– Incoming Chairman, LSVU of Vital Activity Safety, UKRAINE
Hosts:	Ivan Polevoda	– Chairman, IFCE, BELARUS
	Aleksandr Ivanitski	– Chairman, IFCE, BELARUS
	Vadim Kudrjashov	– Chairman, IFCE, BELARUS
	Alesja Smolskaja	– Chairman, IFCE, BELARUS
	Andrey Kamluk	– Chairman, IFCE, BELARUS
	Vadim Kudryashav	– Chairman, IFCE, BELARUS
	Roman Frantikov	– Chairman, IFCE, BELARUS
	Eduard Shatilo	– Chairman, IFCE, BELARUS

Thursday – 21 February 2013

Issues:

- 1. Welcome**
 - 2. Approval of the agenda**
 - 3. The program of visit on the 28-31th of May 2013**
 - 4. Aims and objectives for each working group**
 - 5. Reports at the conference**
 - 6. Registration forms on the site**
 - 7. Processing the results of the conference, publication**
 - 8. Signing certificates**
 - 9. Financial issues**
 - 10. Election process**
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1. **Welcome:**
Ivan Palevoda welcomes all attendees.
2. **Approval of agenda**
The agenda of the meeting is approved.
3. **The program of visit on the 28 – 31th of May 2013:**
The following adjustments are made to the program:

First day (May 28):

There are no changes for the first day (the day of arrival).

Second day (May 29):

- * The departure time from hotel to the institute is missing, this will be added;
- * The name of the program is changed to “Standardization of the specialist training programs for Fire and Rescue Services”;
- * Alin Mocioi will be the chairman of the congress instead of Wim Beckmann;
- * The time for the second coffee break between the second and the third report is too short, therefore it is decided to skip the free time;

Reports during the second day:

These reports will be connected to the subjects of the working groups the countries participate in.

- 1st. report will be presented by Alexander Ivanitski of the Institute of Emergency Engineers;
- 2nd. report will be presented by Taras Rak of The Ukraine;
coffee break (15 min.);
- 3rd. report will be presented by Hungary;
- 4th. Wim Beckmann has had contact with Hubert Schaumberger of Austria. Wim is invited to Austria to attend a presentation. Wim suggests that the working group of Hubert will give a small presentation about the results of his working group regarding training for volunteers of Fire Service;
- 5th. report will be presented by Christian Roets Belgium;
- 6th. report will be presented by Poland;

It is decided to divide the group of participants into four smaller groups for the excursion around the institute.

Third day (May 30):

- * Departure to Institute has to be mentioned on the program;
- * The subject “Work of the sections” has to be changed to “working groups”;
- * Working groups will start at 09.00 hours instead of 09.30 hours;
- * Closing time of the conference will be changed to 10.00 hours;
- * The General Assembly will start at 10.35 hours;
- * The bus tour starts at 14.00 hours;
- * Practical Training: this will be a demonstration;
- * Dinner on the nature will be changed to “diner in the nature”;

Fourth day (May 31):

There are no changes for the last day (the day of departure).

Adjustments to the Board of the conference:

- * Vranay Vojtech will be changed to Vojtech Vranay, Lecturer of the Fire Service College;
- * Alin Mocioi is lectures col. English and International Relations Manager at the Fire service Faculty, Police Academy;
- * Willem Beckmann will be changed to Wim Beckmann, Head of the Fire Service Academy. His titles are: MEd. Chairman.
- * The position of Iveta Vorza is Faculty chief of Fire Service and Civil Protection College instead of College of Fire Service and Civil Protection.

4. Aims objectives for each working group:

The number of the working groups cannot be changed to 4 groups, because there are already 5 working groups, those are as follows:

1. Group: Educational Program and structures / EPS:
 - * UK
 - * Romania
 - * Belgium – Ivo DeVijver
 - * Bulgaria
 - * Czech Republic
 - * Estonia – Margus Moldri
 - * Slovenia – Marko Zibelink
 - * Poland
2. Group: Education for Specialists / ES – Training for Volunteers of Fire Service:
 - *Hungary
 - *Austria – Mr. Schaumberger
 - *Lithuania
3. Group: Methods/Forms of educations & its Evaluation / M / FEE:
 - *Ukraine
 - *Finland
 - *Belgium – Mr. Christian Roets
 - *Austria – Mr. Bader
 - *Germany
4. Group: Innovation, Research and Development / IR&D:
 - *France
 - *Germany
 - *Belarus
 - *Ukraine
 - *Spain – Catalunya
 - *Andorra
 - *Estonia - Mr. Janek Lass, Ms. Kairi Pruul
 - *The Netherlands
 - *Latvia

After making this summary of the working groups the conclusion is that there are only 4 working groups instead of 5.

The subjects of the groups and the participating countries will be mentioned in the program.

The meaning of the working groups is to give the participants a more active roll during the conference.

Because we do not know in front which countries will participate one or two weeks before the conference the groups will be asked to deliver their results of the working groups until now. The host will prepare the working group sessions. This preparation should contain the following elements:

- * Is the focus of the working groups still relevant /is a change focus necessary;
- * Plans and actions of the groups for the coming year;
- * The groups have to prepare a presentation in which they specify their focus of the results until now and their future plans.

We can ask the chairman's of the working groups to send their abstracts. Also we can ask the members individually to send abstracts, if they have those.

5. Website:

The new website is tested. Alin Mocioi is still waiting for questions from Maarten Conijn to fill the website with information.

6. Registration forms on the site:

On the registration form will also be mentioned that you have to buy a health insurance at the airport when you arrive.

7. Signing Certificates:

- * To make sure that adjustments in company names etc. in the future can be made the certificates have to be registered;
- * The certificates are signed by Wim Beckmann and Alin Mocioi;
- * The certificates which are not correct will be corrected and signed by Wim Beckmann and Alin Mocioi before the conference in May.

8. Financial issues:

- * 23 countries have paid their fees for 2013;
- * Greece and Luxembourg have not paid their fees yet (the invoices were returned);
- * 70% of € 11.446,94 can be used for financial support of EFSCA. When more countries pay their fees this amount can increase;
- * Alin Mocioi will contact Portugal to ask for an explanation why they want to discontinue their EFSCA membership.

9. Medals:

Alin Mocioi likes to know which persons will receive a medal this year. As decided by the board in 2008:

- * after 4 years the secretary, treasurer and president will receive a golden medal;
- * the outgoing chairman and the vice president will also receive a medal;
- * Silver medals can be handed to members decided by the board. During the board meeting before the conference the board will decide who will receive a medal. (1 or 2 persons per year).

Alin Mocioi also likes to know if there are any customs regulations he has to deal with, when bringing these medals into the Republic of Belarus.

10. Election:

Alin Mocioi will send all members a letter to inform them about the election for position of EFSCA President during the GA. If there are any candidates for this position they can inform Alin Mocioi this. This election is not an open election. Even when there a no candidates on paper it is possible for EFSCA members to candidate themselves before the GA.

With compliments for the program of the conference and the preparations which are already taken Wim Beckmann closes this board meeting.

Ionel- Alin Mocioi
EFSCA Secretary

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